

**FINAL ACTION MEMO WORK SESSION**  
**Planning Commission Meeting of March 28, 2023**

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
1. <b>Call to Order.</b> <ul style="list-style-type: none"> <li>Meeting called to order at 4:00 p.m. by Chair Clayborne.</li> <li>PC members present were Chair Clayborne; Vice-Chair Missel; Mr. Bivins; Mr. Murray; Ms. Firehock</li> <li>PC members absent; Mr. Carrazana</li> <li>PC Member absent was: Staff members present were: Kevin McDermott; Andy Herrick, Jodie Filardo; Francis MacCall; Lea Brumfield; Alberic Karina-Plun, and Carolyn Shaffer (via Zoom)</li> </ul>	
2. <b>Other Matters Not Listed on the Agenda from the Public</b>	<u>Clerk:</u> None
3. Approval of Minutes for Work Session and Regular Meeting February 28, 2023.  <b>Action:</b> On motion of Commissioner Firehock, seconded by Commissioner Missel, the Planning Commission approved the minutes of the February 28, 2023 Work Session and Regular meeting, as submitted.  Approved with a vote of 5:0 (Commissioner Carrazana absent)	<u>Clerk:</u> Post to website.
4. <b>Work Session</b>	
4a. <b>ZTA202200002 Zoning Modernization</b> Review and discuss proposed Articles I and II of the Zoning Ordinance Modernization project, covering General Provisions and Administration. These articles compile and consolidate these provisions in the current Zoning Ordinance, update references and requirements per the Code of Virginia, and edits for clarity and ease of use. The Planning Commission is asked to review for clarity, ease of use, and compliance with the Code of Virginia and Count of Albemarle procedures. <b>(Lea Brumfield)</b>	
5. Committee Reports: None	
6. Review of Board of Supervisors Meetings:  Mr. McDermott gave an overview of the March 15 & 22, 2023 Board of Supervisors meetings.	
7. AC44 Update:  Mr. McDermott gave an overview of the progress of the AC44 Plan.	
8. New Business	

9.	Old Business	
10.	Items for follow-up.	
	Adjourned at 5:45 pm to next scheduled meeting on Tuesday, April 25, at 4:00 p.m.	